
Hollinswood and Randlay Parish Council

Chairman: Councillor S Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

13th October 2022

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 17th October 2022** at **Hollinswood Neighbourhood Centre at 7.30pm.**

A zoom link to attend will be available for the public, please request the link by emailing enquiries@harpc.org.uk before 12 noon on Monday, 17th October 2022.

A G E N D A

1. Welcome

The Chairman, Councillor Sheenagh Unwin, will welcome everyone to the meeting.

Public Session

This is an opportunity for any local residents to raise issues or matters for consideration with the Parish Council.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Declarations of Interest & Dispensations

- a) To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.
- b) Due to recent changes in the guidance, Members are now required to declare membership of other organisations and charities.

4. Minutes of the meeting held on 26th September 2022

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the July Minutes (not included in this Agenda).

6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 10th October 2022, for information

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.

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b) Recommendations

- i) FA22/813 To consider that an additional £20,000 be transferred to the CCLA account
- ii) FA22/814c To consider the recommendation that HRPC signs up to the Viv-Up Platform to free support to staff, councillors and volunteers.
- iii) FA22/815b To consider that HRPC should extend the period of hire for the parish vehicle until March 2023 – the cost will be confirmed at the meeting.
- iv) FA22/817 To confirm that the solar panel project for Randlay Community Centre be included in the budget proposals for 2023/23.

c) Parish Strategy and five-year action plan

- i) To consider the draft Parish Strategy and five-year action plan (copies have been circulated) and to confirm its adoption for 2023/24.
- ii) To confirm the Link Councillors
- iii) Events Procedure – a step by step guide

d) Financial Report

To confirm the current financial position

7. Events

To receive an update on events in the Parish Calendar.

8. Enforcement & Neighbourhood Matters

a) Community Action Team

- i) TWC / HRPC Action Plan
- ii) Any new issues to be raised

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

12. Planning

- a) To receive any reports or updates on planning issues
- b) New applications (if any)

13. West Mercia Police Report

- a) The Nedge SNT – updates
- b) Local Neighbourhood Watch Schemes update

14. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates
- b) Bonfires in Randlay Valley

15. Chairman's Report & Charity.

- a) Chairman's communications & attendance at events
- b) Chairman's Charity update

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16. Clerk's Report

- a) Provision of Warm Hubs
- b) Vaccination Bus
- c) Coffee Mornings

17. Matters from Telford & Wrekin Council

Update from Telford & Wrekin Ward Members

18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meeting

31 st October 2022	7pm	Human Resources	Council Chamber
	7.30pm	Events Committee	
7 th November 2022	7pm	Finance & Audit Committee	Council Chamber
	8pm	Asset & Property Committee	
21 st November 2022	7.30pm	Full Council	Hollinswood N Centre

Katrina Baker
Clerk to the Council